



**CONSENT FOR ACADEMIC RECORDS RELEASE**  
**For Prospective Second – Fourth Grade Students**

Dear Parents/Guardians,

As part of the application process for admission to Community Partnership School, we request and require academic records from the school your child currently attends. In order for a school to release any records, you must provide your written consent. This release also grants permission for CPS to contact the school for the purposes of speaking with teachers, administrators and/or support services about your child.

**Please complete and sign the release below and deliver it to the main office in your child's current school, at your earliest convenience, so that your child's records can reach us promptly. Applications cannot move forward and are not considered complete, until the requested records have been received by CPS.**

Full Name of Student \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Applying for Grade \_\_\_\_\_ Current Grade \_\_\_\_\_

Name of Present School \_\_\_\_\_

Address of Current School \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I/ We give permission to release to Community Partnership School the following:

- Current year report cards
- Final report cards from the previous 2 (two) academic years
- Most recent results of standardized tests
- Psycho-educational evaluations
- Students disciplinary records
- Final grades and transcripts for the current school year (upon enrollment)
- All medical records (upon enrollment)

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Please send information to:  
Office of Enrollment  
Community Partnership School  
3033 West Glenwood Avenue  
Philadelphia, Pennsylvania 19121  
TEL #: 215-235-0461